

# 2023 Tools for Ministry

## Workshops Brochure

### SOUTH-EAST REGION

Saturday, March 4th

9 AM - 12:30 PM

Eastern University

1300 Eagle Road

St. Davids, PA 19087

### FULL WORKSHOP

**Note: This workshop runs across both sessions of the Tools for Ministry event. This means that signing up for this course will place you in Identifying Resources for both Sessions 1 & 2, as they cannot be taken separately.**

## 1. Identifying Resources for Ministry Part 1 & 2

**Bio. for Presenter:** During the last thirty-one years, Lenora Thompson has been the primary architect in providing customized client-centered training, facilitating, coaching, and evaluating services to a vast array of clients across the country through her company, The Thompson Group. Lenora continues to provide services in the areas of organizational development, strategic planning, governance, leadership development, mentoring and sustainability. She has a plethora of experiences in services to youth and former adult offenders (returning citizens) with a focus on re-connecting youth and adults to education, work, family, and the community. While maintaining her love for reading and recognizing the importance of reading to the successful transformation into adulthood within our society, eleven years ago in her community she formed a reading group with ten inner-city African American males who are especially vulnerable to school failure and potential drop-out status. Today, the “boys-young men” remain in the Book Club. Five are first-generation college students in Pennsylvania.

**Description of Workshop:** A highly interactive workshop. Learn what to do and not do in proposal writing. Learn to identify resources within the UMC and secular society. Persons attending this session “must” stay for the entire time. Persons attending this session “must” stay for the entire time.

## BOTH SESSIONS

*The following courses can be selected for either Session A or Session B, and will present the same content for both sessions.*

## 2. “CALLING ALL LAY LEADERS 2.0 !”

**Bio for Presenters:** Jennifer and Frances are Co Lay Leaders for the Super South District. Jennifer has served as South District Lay Leader since 2016, Frances as of July 2022.

Jennifer Lafferty has been a member of the United Methodist Church for over 40 years. She is a Certified Lay Minister. She is also a Health Minister, certified by Wesley Theological, and the owner of a Health and Wellness business. Jennifer is the wife of a John Lafferty, the Pastor of Eddystone United Methodist Church. As South District Lay Leader, she has had the opportunity to serve on several Conference committees, District Council of Ministries (DCOM), Conference Leadership (Nominations) as well as representing her home church, Thorndale United Methodist Church, at Annual Conference as Lay Member. Jennifer has traveled to Liberia, West Africa to do missions work at SHALOCA Elementary School.

Frances Whittington is a lifelong member of St. Daniel’s United Methodist Church in Chester, PA. She is a Certified Lay Minister and Co-South District Lay Leader. As an active member of the St. Daniel’s church family, Frances has served in many roles, including Trustee Board president, and United Women in Faith president. In 2013, Frances traveled to Haiti for a mission project with the United Methodist Volunteers in Mission. She currently serves on the EPA UMC Loan Fund Board, as president; the Laity Academy Planning Committee [member, and chaplain], and South District President, United Women in Faith.

**Description of Workshop:** If you are a new Lay Leader or if you have served for many years in that capacity, no one needs to tell you, “the



times they are changing!”

Serving as Lay Leader can be a thrilling opportunity to empower, encourage and support, the congregation and the Pastor. Or you can feel directionless, inadequate, and defeated, without training and the fellowship of other Lay Leaders. We are told to make Disciples of Jesus Christ for the Transformation of the World. That was challenging enough in the past but now, how do we make disciples powerful enough to transform this world.

If you participated in this workshop last year, or never connected with us due to technical issues, please come back! The enrollment in TFM was very high, (which is a good thing) and we are all still learning to navigate in cyberspace. The work continues!

Let’s help each other get ready “for such a time as this”. **The book “Conference and District Lay Leader Manual” (Discipleship Resources, Nashville) will be used in the workshop. The book can be purchased at Cokesbury.com Cost: \$10+shipping.**

### 3. The Work of the Staff/Pastor Parish Committee

**Bio. for Presenter:** Rev. Dr. Bronwyn Yocum is an Adjunct Faculty member in Christian Ministries and Director of UM Student Advising and Ethos at Palmer Seminary. Bronwyn is a retired Elder and former district superintendent

**Description of Workshop:** This workshop will cover the Disciplinary requirements and work of the Staff/Pastor Parish Relations Committee (SPPRC), including annual task timelines, pastoral evaluation, covenants, and Disciplinary expectations. A good introduction for new members or a review for chairpersons and long-time members.

### 4. “Reaching the Community Through Police and Fire Chaplaincy”

**Bio for Presenter:** Rev. Ethel Guy is an ordained Elder of EPA and had been Pastor of Linwood Heights United Methodist Church for twelve years. She is certified as both a Fire and Police Chaplain and is a past board member of the Law Enforcement Chaplains of Delaware County. She has worked with the Heroin Task Force and the Bereavement Project of Chester in providing support to families in crisis. Her upcoming book, “Yes We Can” focuses on bringing the Good News to the everyday world the way Jesus did.

**Description of Workshop:** Law enforcement chaplains are the bridge between first responders and the communities they serve. Police officers, fire fighters, and other emergency personnel are constantly exposed to stressful, difficult situations. They and their families need a safe space to process these complex experiences. At times these same personnel may need chaplain support to defuse a community situation or support a family at a difficult time. We are called to be a listening, caring presence that is ready to comfort, reinforce, and, when necessary, to act.

### 5. Tools for Understanding the Financial Health of your Church

**Bio. for Presenter:** John Lafferty is the pastor of Eddystone United Methodist Church. He also teaches college and high school finance and accounting courses in the Philadelphia area. He has taught past workshops in how to conduct effective church meetings and has been a conference wide Safe Sanctuary Instructor for the past 10 years. John is the chairperson for several nonprofit 501c3s in the Philadelphia area. John’s BS Degree is in Business Administration from Drexel University and his MS Degree is in Organizational Leadership from Cabrini University. John is a Certified Lay Minister and is in the process of becoming a Licensed Local Pastor.

**Description of Workshop:** How strong is your Administration/Leadership Team? Do they know how to understand the financial health of your church in the past, the present, and for planning the future? Basic Financial Terminology will be discussed including how to read and analyze financial statements including a balance sheet, income statement, and cash flow statement. John will discuss how to build a strong management team to generate the talent needed to be successful, and why nonprofits, including churches, need to know that “Without Margin, there is No Mission(s)”. Also, why it is important for all church committee members to understand simple financial statements to make good financial decisions and have the ability, to communicate those decisions, to all church members for the good of the church body.

### 6. Ministry of Being a Local Church Trustee

**Bio. for Presenter:** Al Kingcade is a Christ Servant Minister at Eastwick UMC, southwest Phila. In the great South District. Al is the Church Administrator and Finance Chair also serving on the Trustee as well being part of the church Stewardship committee. Al serves the South District as an Equalizing Delegate to the Annual Conference as well as being part of the District Board of Church Building and Location. Al is a recent past president of the Conference Trustees serving on the board for 8 years as well as serving on B.O.O.M for 8 years (Treasurer), and the Board of Pensions (Benefits) (President) for 8 years where he finds himself back as a member heading up the Group Insurance Committee.

**Description of Workshop:** This workshop entails looking at the Role of the Local Church Trustee both according to the Book of Discipline as well as “Biblically”. The workshop will cover the Basic Responsibilities of the Local Church Trustees as well as looking at some Tools available for Trustees.

## 7. Environmental Stewardship

**Bio. for Presenters:** Rev. Zachary Hopple is currently serving in his third year as the senior pastor at Lansdale: Christ UMC. Prior to his current appointment, he served for 10 years in the Shamokin Area. Zach has been working in conjunction with the Environmental Protection Agency for about 5 years to bring similar trainings and webinars to the local church.

Rich Fetzer is currently the Program Manager and a part-time instructor in the Environmental Emergency and Safety Management Program at Northampton Community College's Center for Business and Industry. He retired from the US Environmental Protection Agency in 2016 after 42 years of service, including 27 years responding to hazardous material and oil spill incidents.

**Description of Workshop:** God has given us this beautiful world in which we live, but it is our responsibility to take care of it. This workshop will discuss ways in which Congregations can help reduce the amount of energy their facilities use, and in turn, save money. The workshop will also look at some of the programs that exist to support this work.

## 8. How Would Jesus Do? (Doing Youth Ministry how Jesus would do it in the 21st century)

**Bio. for Presenter:** While attending the University of Valley Forge, Mike Nelson received his credentials to become a Licensed Minister. Mike went back to his home church, Mt. Calvary Family Worship Center in Philadelphia and has help lead several different ministries. Mike has help lead the Youth and Young Ministries and has held various leadership roles. Mike went back to school and received his M.A. in Urban Ministry in 2017 from Mission Seminary. Mike travels the country as a Motivational Speaker in schools with his Student Success Tour school assembly program. Mike is a published author, his book *Yes, You Can: 7 Keys to Student Success* has been used as curriculum and program for schools. In 2021, Mike accepted the position of Youth Pastor at Norwood United Methodist Church. Mike was tasked with the job of building a Youth Ministry from scratch. Today, Mike leads spirit filled, passionate students every Friday where youth learn about God. Mike is the founder of the SDF (Spiritual Development Family) an online community of believers who grow together in Christ. The SDF boast of 145 people across the country. In November of 2021, Mike was ordained an Elder of his church, Mt. Calvary Family Worship Center in Philadelphia.

**Description of Workshop:** In this exciting course, Mike Nelson who serves as the Youth Pastor at Norwood United Methodist Church will show participants how to help aide in the growth and success of Youth Ministry. Mike will use the GGS framework that Jesus used to help grow and build his ministry and his disciples.

- Get Them- Where do we find youth; how can we meet them on their terms? In what ways can we make youth ministry attractive to them?
- Grow Them – Now that we have youth, how do we help them grow in their faith with God? How we can share effective gospel centered messages that will make youth focus on their lives, decisions, and Christ.
- Send Them- How do we empower youth to take what they have learned, and spread the lessons and message of Christ in their everyday lives to others?

## 9. Safe Sanctuaries Training

**Bio. for Presenter:** Jack Ross is currently the pastor (part time) of the UM Church of the Redeemer in Northeast Philadelphia. Previously, he served at Glen Moore UMC in Chester County and at Radnor UMC in Delaware County. During this time, and before he became a pastor, he was a caseworker and intake investigator with the Delaware County and Lehigh County Offices of Children and Youth Services. He is a member of the Conference Safe Sanctuaries Committee and is committed to assuring that all churches are safe places for God's children.

**Description of Workshop:** It is the policy of the Eastern Pennsylvania Conference that every church in the conference adopt a Safe Sanctuaries policy that conforms to the standards set forth in our EPA conference policy. In this workshop, we will review the EPA Safe Sanctuary Policy, including screening standards for staff & volunteers, the "two adult" rule for all children's programming & current PA reporting procedures.

## 10. SIMPLIFIED ACCOUNTABILITY STRUCTURE

**Bio. for Presenter:** Rev. Dr. Lloyd Speer is the pastor at Christ UMC in Fairless Hills. He has served on the Board of Ordained Ministry, as Conference Secretary, and now chairs the Congregational Development Team. He is also a certified consultant with a church growth/vitality organization named Church Answers.

**Description of Workshop:** The current church administrative structure specified by the Discipline was created over 50 years ago. At the time, it worked well. But now it sometimes gets in the way of sharing the love of Jesus quickly and easily. The Simplified Accountability Structure (sometimes called the "One Board Model") addresses this by folding the work of the Trustees, Finance Committee, and Staff-Parish Committee into the top leadership team (Ad. Board, Church Council, or whatever it is named). If you're curious if using a different administrative model (which is allowed by the Discipline!) would help your church do ministry more effectively, sign up to attend this workshop for a brief overview of the SAS.

## 11. Local Church Government (United Methodist Church)

**Bio. for Presenters:** Mr. Orlando Garay: B.S. Health Care Administration of Columbia Southern University. M.A. Theological Studies from Liberty University Seminary School. Acting Secretary of the Latino Commission. Active member at Casa del Rey United Methodist Church.

Rev. Manfredo Martinez Luna: B.A. In Religion from the Interamerican University of PR. Two years at the Evangelical Seminary of PR and currently three years at the Moravian Seminary, courses on Methodism at the Wesley Seminary. Co-Chair of the Latino Commission. Pastor of Casa del Rey United Methodist Church. Church Planter in Reading PA. Member of the ICARE Committee.

**Description of Workshop:** At the end of the workshop, the participants will be able to: Know how the Government of the local Church (Local Church Council) is structured; Understand the importance of how administrative and ministerial work is planned and organized through the Local Church Council; and receive guides on resources offered by the Methodist Publications Center (Cokesbury) to expand their knowledge, as well as to pass them on to future members and leaders of the congregation.

## 12. Perfecting Stewardship

**Bio. for Presenter:** Rev. Evodia Villalva is the local pastor of El Buen Samaritano UMC. She completed her theological studies as a local pastor in the Garrett and Perkins Seminary Course of Study. She obtained a Bachelor of Theology at the Gonzales Báez Camargo Seminary in Mexico City in 1882.

**Description of Workshop:** The word stewardship can be unfamiliar to those who do not attend church regularly, but it can also be an enigma to those faithful servants who serve God in the church setting and everywhere else. Our duty and responsibility as church leaders are to practice stewardship in all we do. When we are good stewards, we receive numerous blessings from God and should share their significance within our churches. I pray that by attending this workshop, you will hear God calling to be good stewards and help others hear the same call.

## 13. “Creating the Land Acknowledgement and Why It Matters”

**Presenters:** Members of EPA CoNAM who are passionate about this issue and have knowledge and resources to share.

**Workshop description:** In this session participants will explore and begin to think about writing a land acknowledgement for their local Church. Discussion will center around how we are All Living on Unceded Land and as Christians what can we do to acknowledge this?

## 14. Seminary: Callings and Realities at 20, 50, &70

**Presenter:** Rev. Christen Blore is an Alumni Chaplain and Director of the Center for Alumni Care and Seminary Engagement of Palmer Theological Seminary. Panelists include: Nicole Cox MDiv '21, Cynthia Lyman MDiv '18, Eliezer Morales MDiv Candidate, Rev. Kevin Pope ESCM '16, MDiv '20

**Workshop description:** Come and listen to current seminarians and graduates share a realistic perspective of what seminary life is like—experienced in different ways and at different life stations. One size does not fit all; often a “yes!” to a call may mean trusting One for the how.

## 15. Prayer in the Ordinary and Extraordinary

**Presenter:** The Rev. Dr. Deborah Watson, Associate Pastor of Narberth Presbyterian Church, Affiliate Professor of New Testament & New Testament Greek, and Chaplain at Palmer Theological Seminary.

**Workshop description:** If prayer is part of the warp and woof of our everyday Christian life, then prayer in the unusual (or extraordinary) moments of our lives is the most natural, instinctual response a Christian can have. If you long for a boost in your everyday prayer life – for whatever reason – please join us for a consideration of prayer which will humble and encourage us as it reveals God’s heart for us, and which will equip us for prayer in the extraordinary moments of our lives. And yes, we will pray!

## 16. Sexual Misconduct in the Church

**Presenters:** Members of the EPA I-Care Team (Rev. Dr. Truman Brooks, Rev. Dr. Bruny Martinez). The Rev. Tracy Duncan is pastor of Eastwick UMC located in Philadelphia, PA near the airport. In addition to having served on I-care for approximately the last four years, Rev. Duncan is also a current co-chair of the Board of Ordained Ministry. She also serves as a member of the Committee of Religion and Race (CORR).

**Workshop description:** When the Worst Happens, What Do We Do? It does happen. We hear the news stories. Maybe it has happened to you or someone you know. Your congregation doesn’t have to go through it alone. Come learn what to do and how we in the EPAUMC are prepared to respond.

## 17. “Understanding the Importance of a Church Audit”

**Bio. for Presenter:** Larry is the owner of Cash Management Services. He has provided financial consulting for over 50 years for a variety of business. One of the areas that he specializes in is church auditing. He has a BS in Finance from Kansas State University. Larry has been conducting church audits for The Eastern Pennsylvania United Methodist Conference for over seven years and comes highly recommended by both large and small churches.

**Description of Workshop:** This workshop provides the procedures used to conduct a church audit. An audit is an independent evaluation of the internal controls of the church financial reports and records verifying the reliability of financial reporting and determine whether assets are being safeguarded and following the law and the Discipline.

## 18. Deacons, Deaconesses and Home Missioners, Oh My!

**Bio. for Presenter:** Joanne Miles is an ordained Deacon in the United Methodist church serving at Swarthmore since December of 2021. She also is a senior financial leader at the Hospital of the University of Pennsylvania. Joanne, a lifetime Methodist, felt God’s call to ministries of social justice and to bring her gifts of financial advisory to the church. She studied at Lutheran Seminary of Philadelphia (now called United Lutheran Seminary) and has an MBA in Healthcare Administration from St. Joseph’s University. As a Deacon she sees the importance of connecting the hurts of the world to the church and the church to those needs. She serves on the South District Committee on Ordained Ministry as Registrar; lends her financial consultation services to local churches and social justice agencies to create future sustainability. At Swarthmore, she serves in the worship service and lends her gifts in creative ways to experience God into our worship, in social justice ministries, congregational care, and support of our growing Young Adult and Family Ministries.

Darlene DiDomineck is a Deaconess serving as the executive director of the Center-Philadelphia @ Arch Street United Methodist Church. The Center-Philadelphia is a church- based community center offering daytime services with its unhoused/unsheltered neighbors in Center-City Philadelphia. Arch Street UMC is a reconciling, justice-seeking and sanctuary congregation located in the heart of Center City Philadelphia and is committed to intersectional, faith-based movements for social change. Darlene also serves as the Vice-Chair of the National Association of Deaconesses and Home Missioners.

**Description of Workshop:** Who are they and what do they do? Did you know there are three orders of ministry in the United Methodist Church? Come and learn about the United Methodist Diaconate and ministries of love, justice and service. Have you ever wondered what a Deacon, Deaconess and Home Missioner does? Learn about our history of justice-seeking tracing our legacy back to Phoebe in the book of Romans. Are you feeling a call to a ministry of love, justice and service? Join us for a time of education and discernment.

## 19. Vitality Measures

**Presenter:** The Rev. Steven C Morton - Currently appointed to launch the brand new Leadership Development office in the EPA Conference, Steve Morton is the recent former Superintendent of our North District, having served as a local church pastor in three settings for the prior thirty-four years. He remains passionate today about his work in the training & encouragement of pastors and the revitalization of local churches.

**Workshop Description:** Who’s Growing These Days? The New Testament gives witness to local churches which increased in numbers (Acts 9:31 NRSV) as the Holy Spirit granted them success in making new disciples and expanding the Kingdom. In the Eastern PA Conference today, we pray and strategize around the very same biblical practices as we build effective, growing congregations. Do you know the five (5) markers of congregational vitality? Is your congregation dreaming and planning around each of these? This workshop will introduce you to our five Vitality measures and challenge you to achieve them in your local setting.

## 20. COSROW - What is it and what does it do?

**Presenter:** Pastor Deb Coulbourn, a pastor in the East District, and Chair of COSROW.

**Description:** This session will have information about what our committee does, a video from the General Commission, a question and answer session, and some handouts regarding some of the things that the committee works with and for. For instance, there is a “Me Too” hand-out which is all about identifying, understanding, and responding to sexual misconduct.

## SESSION A WORKSHOP

*The following course is available during Session A only.*

### 21. Getting Your Church on the Web

**Presenter:** Harry Stymiest, Jr. is a filmmaker, web designer, and media educator.

**Description:** The web is now how most people will find your church. This workshop will cover the basics of getting a website set up for your church. Cover how to get select a domain, which platform to choose the importance of owning your data building a compelling, responsive design and how to set up hosting we will cover 10 things that every church website needs to have. we will also cover how to keep your site up and operational when volunteers leave and touch on setting up a social media presence.

## SESSION B WORKSHOP

*The following course is available during Session B only.*

### 22. Making your website work for your congregation

**Presenter:** Harry Stymiest, Jr. is a filmmaker, web designer, and media educator.

**Description:** Most churches believe that the website is an external tool for finding new members but your website can also be a powerful tool for those already in your congregation. Using the Wordpress platform We will cover setting up a podcast for messages and getting listed on services such as Apple Podcasts and Spotify. Using Wordpress multi site to allow various ministries in your church (such as children & youth ministries) to have their own independent websites with their own design as part of the main site. We will also cover setting up a members portal.