



# General Council on Finance and Administration

## REQUEST FOR INCLUSION IN THE UNITED METHODIST CHURCH GROUP TAX EXEMPTION RULING

(PLEASE PRINT OR TYPE)

DATE: \_\_\_\_\_

CHURCH / ORGANIZATION NAME: \_\_\_\_\_  
(Local Church, District, Annual Conference, or General Agency)

ADDRESS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ FAX NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

EMPLOYER IDENTIFICATION NUMBER (EIN): \_\_\_\_\_  
(This is a nine digit number issued to your organization by the IRS. Your request cannot be processed without this number.)

CHARTER / INCORPORATION DATE: \_\_\_\_\_

CONTACT PERSON: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

COMMENTS: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**BY MY SIGNATURE BELOW, I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE ABOVE INFORMATION IS TRUE, CORRECT, AND COMPLETE; THAT I AM A DULY AUTHORIZED OFFICER OF THE ORGANIZATION NAMED ABOVE; AND THAT THE ORGANIZATION NAMED ABOVE HEREBY AUTHORIZES THE GENERAL COUNCIL ON FINANCE AND ADMINISTRATION TO INCLUDE THE ORGANIZATION IN THE UNITED METHODIST CHURCH GROUP TAX EXEMPTION RULING.**

\_\_\_\_\_  
[SIGNATURE]

\_\_\_\_\_  
[PRINTED NAME]

\_\_\_\_\_  
[TITLE]

[Note: If the requesting organization is a local church, a pastor of that local church is authorized to sign this form.]

Fax your completed request to GCFA's Legal Department – 866-246-2516 or  
E-mail to [legal@gcfa.org](mailto:legal@gcfa.org)