

**Process of Applying for Financial Aid Grants**  
**January 12, 2024**

The Eastern Pennsylvania Education Society's function is to promote the cause of education among the ministry and membership of The United Methodist Church in the Eastern Pennsylvania Conference. In that regard, there are a number of grants available annually in the amounts of \$500 to \$1,000 targeted toward higher education.

1. Grants are available to members of The United Methodist Church – Eastern Pennsylvania Conference. They are available to promising persons intending preparing for useful careers as Christians.
2. The Grant will be made only for undergraduate education. In other words, if one is working toward a master's degree, that individual is not eligible for a grant. In addition to education geared toward either an Associate's Degree or a Bachelor's Degree, programs geared toward a career are for our purposes considered undergraduate education. These would include programs in vocational, technical, professional, business, and other similar types of areas.
3. The grants are not intended for higher degrees (i.e. Masters or Doctorate) nor are they intended for meeting requirements to maintain a license or performance level also known as continuing education. In addition, grants are not intended for one wishing to change careers (for example, a cosmetologist who now has decided he or she wants to shift careers into culinary arts or an engineer who now needs to take further undergraduate courses to move toward a career in medicine).
4. The size of the grant offered will be determined based upon the number of applicants but will not be less than \$500 nor more than \$1,000.
5. The Education Society will determine the annual amount available for Grants using the total return on investments approach under state law. This is further defined in the Education Society's By-Laws.
6. Up to 5 annual grants may be made to a student – one per each year of undergraduate education. There will be no preference given to students in a given year who have received a Grant the previous year.
7. **All applications will be considered and grants awarded via a random selection process up to the available funds for Grants. In this regard we ask to include the last 4 digits of your social security number on your application. If you do not include the last 4 digits, a four digit number will be assigned.**
8. The Education Society reserves the right to limit the number of Grants given to members of a particular church. It is the intent of the program that financial aid be distributed throughout the Conference and not be focused on a few churches.

9. All Grant payments will be made directly to the educational institution and not to the student. Under normal circumstances, the educational institution will be asked to allocate the money over the entire school year, not just one semester or term.
10. Grant applications will be received no earlier than April 29 and no later than May 13. The closing date may be changed at the discretion of the Education Society due to mail delivery process. Electronic applications **will not be accepted.** Notifications will be made in July regarding Grant distribution and size.
11. A critical piece of information in the application is the address to where the check should be sent if you are awarded grant. If possible a person's name should be included along with the actual office address on campus.
12. You will be notified via e-mail whether you are a recipient of a grant or not. If you do not have an e-mail address, you will be notified via first class mail only if you are a grant recipient. If your e-mail address is illegible and notification cannot be delivered, no further attempt will be made to contact you regarding your grant status. However, if your e-mail address is illegible and you happened to be a grant recipient, your grant will still be processed.
13. If you receive a Grant and withdraw from the educational institution, the educational institution will be asked to return the Grant money. Many schools have a non-refund tuition policy if you withdraw. So – if you withdraw, you may receive an additional invoice from the school.

**Eastern Pennsylvania Conference  
Education Society Grant Application 2024-2025**

Submit to Eastern Pennsylvania Conference - Education Society, The United Methodist Church, P.O. Box 820, Valley Forge, PA 19482. Application should be submitted no sooner than **April 29** and no later than **May 13, 2024**. Applications will be reviewed. Grant offers will be determined via lottery of those received during the specified time period.

**Section 1 Student Information**

Student's Name: \_\_\_\_\_ Social Security No. (last 4 digits) \_\_\_\_\_

\_\_\_\_\_  
Street Address City State Zip

Telephone Number: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

\_\_\_\_\_  
E-mail Address

**Section 2 Student Career Goals**

Briefly describe your career goals & how you envision Christ being an integral part of achieving those goals

**Section 3 School Information**

If you were to receive a grant, provide the necessary information including school, department, address, your account information, and to whom the grant should be forwarded in the department such that you will receive credit in your account. If not available at the time of this application, please note and provide information as soon as available. **This information is critical. You should provide a person's name (if possible) and the actual address of the office at the university or school to where the check should be sent. Do not simply include a generic address of the university or school.**

**Section 4 Church Recommendation (You will not be considered without recommendation)**

I recommend that this individual be considered for an Educational Grant because:

\_\_\_\_\_  
Church Church Representative Signature and Title Date

**Section 5 Signature**

By signing this document, I certify that all the information provided is accurate to the best of my knowledge and that I am a member of the United Methodist Church in the Eastern Pennsylvania Conference.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_