Clergy Name: Click or tap here to enter text.

Clergy E-mail address: Click or tap here to enter text.

Clergy cell phone: Click or tap here to enter text.

Date Submitted: Click or tap here to enter text.

Date of Interview with DS: Click or tap here to enter text.

**2020 Combined**

**Clergy Profile/Limited Itineracy/Clergy Appointment Advisory**

**This form is to be used for clergy interviews in 2020.  
Please do not use forms from previous years!**

**\*All fields are required to be filled in**

**(except clergy status fields that do not apply to you, or where noted).**

**For Elders, Local Pastors, and Lay Supply Pastors:**

Town and Church Where Serving: Click or tap here to enter text.

OR

Extension Ministry - Where Serving: Click or tap here to enter text.

Charge Conference: Click or tap here to enter text.

**For Deacons:**

Primary Appointment: Click or tap here to enter text.

Secondary Appointment: Click or tap here to enter text.

Charge Conference: Click or tap here to enter text.

**Part I: For Local Pastors Only**

If you are a Local Pastor, please complete the following:

* + - * Time remaining to finish your Course of Study: Click or tap here to enter text.
* Last year’s courses and location: Click or tap here to enter text.
* This year’s courses and locations: Click or tap here to enter text.
* How many Course of Study classes have you completed? Click or tap here to enter text.
* If you are a seminary student, please list your institution, how many credits you have completed, and your expected year of graduation: Click or tap here to enter text.
* If you have already graduated, what was your graduation date? Click or tap here to enter text.  
  If you expect to graduate this year, what is your expected date of graduation? Click or tap here to enter text.

**Part II: Personal and Family Matters (for Assoc. Members, Deacons, Elders, Local Pastors, and Lay Supply)**

* If married, please provide the name of your spouse: Click or tap here to enter text.
* Please list the names and ages of all children (including adult children): Click or tap here to enter text.
* Please describe any family member health concerns: Click or tap here to enter text.
* Do you exercise regularly? Click or tap here to enter text.
* Do you take your weekly Sabbath and vacation? Click or tap here to enter text.
  + If no, what is keeping you from doing so? Click or tap here to enter text.
* Are there any general personal/family matters you would like to discuss? Click or tap here to enter text.
* How is it with your soul? Click or tap here to enter text.
* Do you meet regularly with colleagues in ministry or a spiritual director? Click or tap here to enter text.
* Which spiritual disciplines do you regularly practice? Click or tap here to enter text.
* Are there any spiritual issues you would like to discuss? Click or tap here to enter text.

**Part III. Ministry Matters**

* When were your background checks last updated? (They are due every five years.)
  + State Police: Click or tap here to enter text.
  + ChildLINE: Click or tap here to enter text.
  + FBI: Click or tap here to enter text.
* When did you attend a Changing Racism event (formerly Healing the Wounds of Racism)? Click or tap here to enter text.
* When did you attend Basic Sexual Ethics? Click or tap here to enter text.
* When did you last attend Advanced Sexual Ethics? Click or tap here to enter text.
* When did you last attend a Faith-Sharing/Evangelism workshop? Click or tap here to enter text.

***Reminder:*** *an Advanced Sexual Ethic and Faith-Sharing/Evangelism workshop must be attended every quadrennium.*

* Did you participate in the Intercultural Communications trainings offered in this quadrennium? Click or tap here to enter text.
* Are you open to serving in a Cross-Racial/Cross-Cultural appointment? Click or tap here to enter text.
* How would you describe your theological stance? Click or tap here to enter text.
* How would you describe your passion for ministry today compared to when you first received your calling? Click or tap here to enter text.
* What new insights have you obtained this year about your gifts for ministry? Click or tap here to enter text.
* How have you led people to Christ this year? Click or tap here to enter text.
* How have you discipled those who are already believers to grow in their Christian life? Click or tap here to enter text.
* How would you describe your leadership style? Click or tap here to enter text.
* In what ways has your leadership style/actions helped your congregation increase its vitality in the following areas? (please answer as a narrative which includes statistics)
  + Average Weekly Attendance: Click or tap here to enter text.
  + Professions of Faith: Click or tap here to enter text.
  + Small Groups for Discipleship: Click or tap here to enter text.
  + Members in Mission: Click or tap here to enter text.
  + Dollars Given to Mission: Click or tap here to enter text.
* How have you personally been involved in mission in your community? Click or tap here to enter text.
* Please list any activities in which you participated on the district level. Click or tap here to enter text.
* Describe your involvement in the EPA Mission Link. Name specific projects in which you have participated. Click or tap here to enter text.
* Please list any activities in which you participated on the conference level. Click or tap here to enter text.
* Please indicate the top five (5) ministry skills you bring to a church (with “1” being your strongest skill) in the left side boxes and three (3) areas of growth for you in the right hand column.

|  |  |  |
| --- | --- | --- |
| Click or tap here to enter text. | Leading Worship | Click or tap here to enter text. |
| Click or tap here to enter text. | Teaching | Click or tap here to enter text. |
| Click or tap here to enter text. | Preaching | Click or tap here to enter text. |
| Click or tap here to enter text. | Equipping Laity for Ministry | Click or tap here to enter text. |
| Click or tap here to enter text. | Counseling | Click or tap here to enter text. |
| Click or tap here to enter text. | Children’s Ministry | Click or tap here to enter text. |
| Click or tap here to enter text. | Spiritual Growth of Members | Click or tap here to enter text. |
| Click or tap here to enter text. | Hospital Emergency Visitation | Click or tap here to enter text. |
| Click or tap here to enter text. | Relational Skills | Click or tap here to enter text. |
| Click or tap here to enter text. | Church Administration | Click or tap here to enter text. |
| Click or tap here to enter text. | Stewardship | Click or tap here to enter text. |
| Click or tap here to enter text. | Visitation (Non-Emergency) | Click or tap here to enter text. |
| Click or tap here to enter text. | Youth Ministry | Click or tap here to enter text. |
| Click or tap here to enter text. | Evangelism | Click or tap here to enter text. |
| Click or tap here to enter text. | Visioning/Leading Congregation | Click or tap here to enter text. |
| Click or tap here to enter text. | Leading Staff | Click or tap here to enter text. |
| Click or tap here to enter text. | Mission in Community | Click or tap here to enter text. |

**Part IV. Continuing Education**

*(Please bring copies of your CEU certification to your meeting with the DS.)*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Event Name | Date | Institution | Hours | CEUs | Certificate Awarded? |
| Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. | Click or tap here to enter text. |
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* In addition to the Bible, Hymn Book, Book of Worship, and the Discipline, what one book/article/video/lecture, etc. has influenced your practice of ministry this year? Click or tap here to enter text.
  + How? Click or tap here to enter text.
* What do you need for your continuing education plan this conference year? How does this plan address the missional needs of your present appointment? Click or tap here to enter text.
* How has this year's continuing education training equipped you for ministry in your current appointment? Click or tap here to enter text.
* Have you and the Pastor/Staff Parish Relations Committee considered an extended study leave? Click or tap here to enter text.

**Part V. Charge Conference Matters**

* What should we celebrate at your charge conference this year?
  1. Click or tap here to enter text.
  2. Click or tap here to enter text.
  3. Click or tap here to enter text.
* What other decisions need to be made at Charge Conference? Click or tap here to enter text.

**Please note: Charge conferences for the fall of 2020 will be conducted in group settings (i.e. EPA Mission Link clusters or other groupings as directed by the district). Are there any compelling reasons why the DS should consider doing your charge conference individually or personally?** Click or tap here to enter text.

* Are there any other issues you would like to discuss with the DS before Charge Conference? Click or tap here to enter text.

# Part VI. Advisory Consultation Form on Limited Itineracy (required for Elders, elder track persons, associate members, optional for Licensed Local Pastors)

All parties in the appointment-making process are called to work in covenant to assist every local church in “making disciples of Jesus Christ for the transformation of the world.” One part of the covenant of itinerant ministry guarantees an appointment for every elder, elder-track person, and associate member in good standing. The covenant does not, nor should it, guarantee or promise any particular salary (except that of minimum salary), location, size of church or worship attendance.

It is sometimes necessary that the seriousness of other covenants we have made (marriage, parenting, elder care, etc.) of necessity must be kept in balance with the commitment to itinerate. If this is the case for you in the ensuing appointment year, please complete the remainder of this form to advise the Bishop and Cabinet of the same and return a signed copy to the district office by November 15, 2020.

During the appointment year 2020-2021, my covenant to areas indicated below needs to be considered

*above* my covenant to itinerate:

() Family. Please explain.

Click or tap here to enter text.

() Marriage. Please explain.

Click or tap here to enter text.

() Parenting. Please explain.

Click or tap here to enter text.

() Other. Please explain.

Click or tap here to enter text.

I understand that to honor this, the following may apply:

1. It may not be possible to appoint me within the geography that I have specified.
2. In order to receive an appointment in my preferred geography, I understand I may need to take a reduction in salary.
3. In order to receive an appointment in my preferred geography, I am willing to serve less than full-time and give up a claim on minimum salary for my years of experience.
4. If, for compelling reasons, I must stay within my preferred geography, I understand I may need to take a voluntary leave of absence or a transitional leave if neither a full nor part-time appointment is available.
5. If my salary is reduced due to my staying within my preferred geography, I understand the church’s CRSP DB and DC payments will be reduced by a commensurate rate, which may affect what I receive in pension payments as a retired pastor.

**Part VII. 2020 Clergy Appointment Advisory**

Please select your desired appointment consideration for the upcoming appointment season. (Please complete a new form for your Charge Conference should your circumstances change.)

*NOTE: Missional Settings of appointments beyond the local church, and Programs of Study or Travel must be approved by The Board of Ordained Ministry 180 days prior to the Clergy Session of Annual Conference. Retirement requests must be approved by the Board of Ordained Ministry, Bishops and Cabinet 120 days prior to the effective date of retirement.*

I desire to remain in my present appointment.

I wish to be considered for another appointment and would like to meet with the District Superintendent.

I wish to be appointed to serve in a ministry setting beyond the local UM Church.

I wish to have a change in my Charge Conference Relationship/Voluntary Leave of Absence.

I wish to retire, effective June 30, 2021. This is the preferred retirement date for clergy when possible.

I wish to retire, alternate effective (date): Click or tap here to enter text.

I wish to be considered for appointment in retirement.

**Part VIII. The Future**

* Where do you see yourself in three to five years? Click or tap here to enter text.
* What is your projected retirement date? Click or tap here to enter text.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date