|  |  |
| --- | --- |
| **Congregation/Organization:**  | **District:**  |
| **Address:**  | **Phone: (****)** **-** |
| **Full Name of Contact Person:**  | **Title/Position:** |
| **Organization Email:** | **Applicant Email:** |
| **Project Name:**  | **Amount of Request: $** |
| **Expected Start Date:**  | **Expected End Date:** |
| **Grant Request Summary:** Briefly describe the proposed repair project. |
| **PROPOSED PROJECT BUDGET** |
| **Income Sources: Amount** | **Expenses: Amount** |
| UMMM Grant |       |       |       |
| Matching Funds Sources (50% of amount requested from UMMM)  |  |  |  |
|       |       |       |       |
|       |       |       |       |
| Other Sources |   |  |  |
|       |       |       |       |
|       |       |       |       |
| **Total:** |       | **Total:** |       |

**Application submitted by:**

            **(   )    -    , ext.\_\_\_\_**

Printed Name Title Phone

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature Date

**Recommendations:**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Trustee and/or Lay Leader Date

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of Pastor Date

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature of District Superintendent Date

Comments:

United Methodist Metro Ministries, Inc. will award matching grants of up to $5,000 to assist in funding building repairs for United Methodist congregations in Chester, PA and Philadelphia, PA. Grants will be awarded based on the following criteria so please answer as fully as possible: (use additional sheets, if necessary)

1. How will the grant support the mission and ministry of the congregation?
2. How will the congregation raise and account for the 50% match?
3. Describe the process you used to gain approval for the project?
4. Describe how the project fits into the congregation’s larger repair/renovation plan?

The Board of Directors of United Methodist Metro Ministries, Inc. is pleased to announce that grants up to $5,000 for building repairs on church buildings with in the city limits of Chester, PA and Philadelphia, PA are available. Local churches must complete an application form and demonstrate that they are prepared to provide a 50% match for the amount requested from UMMM. For instance, if a local congregation requests $5,000 from UMMM, that congregation must provide evidence that it will provide an additional $2,500 to the project from its own funds and/or funds from other sources. ***In kind donations (donated labor, equipment or supplies) do not count toward the match.***

**Sample Budget for project with a total cost of $10,000**

***Income Sources: Amount***

***UMMM Grant $ 5,000***

***Matching Funds Sources***

***(50% of amount requested from UMMM)***

 ***ABC UMC Operating Budget $ 1,500***

 ***DeWeese Grant $ 1,000***

***Other Sources***

 ***Fundraising Event $ 2,500***

***Total: $10,000***

UMMM will receive applications two times per year with submissions due on **March 15, 2020** and **September 15, 2020**. UMMM has limited funds and seeks to fund the most compelling projects that demonstrate high impact on the life of the congregation and/or the community it serves. ***Congregations are limited to one Building Repair Grant per calendar year. If your application was not approved for funding during the first funding cycle you are invited to apply again during the second funding cycle.***

Make sure you obtain your District Superintendent’s recommendation prior to submitting the application. All grant applications must be marked: **ATTENTION: METRO GRANT**.

Please submit applications to: The Office of Director of Connectional Ministries

 P.O. Box 820

 Valley Forge, PA 19482-0820

Award notifications for applications received by the ***March 15, 2020*** deadline will be made in **May, 2020**. Award notifications for applications received by the ***September 15*** deadline will be made in **November, 2020.** Local churches are eligible to receive one Metro grant per year. Local churches not approved in the March - May grant cycle may apply in the September - November grant cycle.

Questions and comments should be directed to: Rev. Robin Hynicka

 55 North Broad Street

 Philadelphia, PA 19107

 robin@archstreetumc.org