

**VOCATIONAL INTERN PROGRAM**  
**(FOR CHURCH/CONGREGATION OR MINISTRY CONFEDERACY)**

**PASTORS, CHURCH/CONGREGATION, OR MINISTRY CONFEDERACY:**

**Questions to ask:**

- Would you and your congregation or ministry confederacy like to have the opportunity to impact the education and ministerial training of a college student this summer?
- Can you create a ministerial training opportunity for a college-level intern?
- Would you like to have someone partnering with you in ministry to the community you serve?
- Have you informed the college students in your congregation of Vocational Intern Program?

**Requirements for the Summer Intern Program:**

1. The agreed to stipend for each intern is \$3000.00 for **10 weeks** of summer programming.
2. The Intern Application is due: **May 18, 2018.**
3. The ministry site immediate supervisor and or pastor will send a 1 -2-page summary of the duties of the intern and any added comments concerning the intern's strengths/challenges during the internship.
4. At the end of the internship, a church may apply to the Board of Ordained Ministry for a partial refund of stipends paid to the intern. The approximate amount of reimbursement is \$1500.00. These monies are distributed on a first-come/first-served basis.
5. All documentation should be submitted to: The Rev Tracy A. Duncan, Vocational Intern Program Coordination, c/o Eastwick United Methodist Church, 8321 Lindbergh Boulevard, Philadelphia, PA 19153 or via email at [RevTDuncan.Eastwick@gmail.com](mailto:RevTDuncan.Eastwick@gmail.com). You may also contact Rev. Duncan at 267-206-2181 as necessary.
6. Each site will be asked to share a summary of the duties of the intern and their assessment of the completion of their duties no later than **30 days** beyond the completed internship. The information may be directed to Rev. Duncan as mentioned above.