|  |  |  |
| --- | --- | --- |
| "Planting Seeds: Rooted in God's Word" | **Aug 3rd – 5th 2018** **Laity Academy** **Registration Form** |  |
| **LOCATION: Quakertown UMC, 1875 Freier Rd, Quakertown, PA 18951** |
| **Name:** |  |
| **Address:** |  |
| **Phone:** |  |
| **E-mail:** |  |
| **Church/Location**(ex.) Trinity / Lebanon |  |
| **District:** |  |
| **Course Request** **1st Preference** |  |
| **Course Request** **2nd Preference** |  |
| **Accessibility Needs** | *Please specify* |
|  |  |
| **Special Dietary Requirements** | *Please specify* |
| **Saturday Boxed Lunch** selection: | □ Roasted Turkey Breast □ Seafood Salad □ Baked Ham □ Roast Beef □ Chicken Salad □ Tuna Salad □ Roasted Vegetables |

**To get Christ Servant credit, you must attend ALL Ten hours of training.**

**Registration may be submitted online at** [**https://www.epaumc.org/ministry/lay**](https://www.epaumc.org/ministry/lay)

 **or**

**Mail registration forms and check or money order payable to EPA UMC to:**

**Anna Taylor Amount Enclosed:**

 **968 Terrace Lane $ 115 – Basic Course – must be submitted by mail**

**Pottstown, PA 19464 $ 120 – Making Every Prayer Count**

**610-324-4088 $ 110 – All other courses**

**610-326-3398 Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Scholarship Applications must accompany registration**

**No refunds after deadline unless the class is full**

***If any questions, please feel free to contact:***

**Rick Wrisley, Dean** **rickwrisley@verizon.net**

 **Rev A**

 **Registration Instructions – Deadline July 15th**

**Preferred method id ONLINE registration at *www.epaumc.org/ministry/lay/***

You may photocopy the registration form.

Forms will be available on the

 Christ Servant Minister web-site ***www.christservantministries.net/***

 EPA web-site. ***www.epaumc.org/ministry/lay/***

**Registration Form:**

* Please identify your 1st and 2nd choice options for classes. We will make every effort to register you for your 1st choice in courses; however, there are times when a course may already be filled or a class needs to be cancelled
* Please ensure that a phone number is provided in case our registrar needs to discuss your course selections in person. *This number will not be distributed.*

**Cost:**

* Registration fee per person: **$110**
* If a course requires additional materials or books the cost is a little higher. For 2018 these classes are:
	+ BASIC: **$115** (course manual)
	+ Making every Prayer Count: **$120** (book included)
* Cost includes all meals: Friday night snack; Saturday: breakfast, boxed lunch, formal dinner; Sunday: continental breakfast; beverage service throughout weekend
* Cost **DOES NOT** include hotel accommodations

**BASIC Course**

* Registration fee per person: **$115**
* Basic Course Manuals will be mailed to the registrants prior to the start of the Academy.
* **The BASIC course requires a letter of Recommendation which must be signed by your pastor and submitted with your registration.**
* The Basic Course *Letter of Recommendation* Form is available at [**http://www.christservantministries.net**](http://www.christservantministries.net)**.** *Click on Resources.*
* **Registration for the BASIC Course MUST be submitted through the US Mail in order to keep your application and Recommendation form together.** We do not have a process to submit attachments on the conference website.

**Scholarships:**

* Scholarships are available for full ($110) or partial ($55) coverage of the registration fee.
* Scholarship forms **must be completed and submitted with the registration** form
* Please ensure all *Application for Scholarship* forms have been signed by your pastor.
* Scholarship packages should be emailed to the Academy Dean, Rick Wrisley, at **rickwrisley@verizon.net**
* After the application has been reviewed by the committee, you will be notified of approval.

**Hotels:**

* Hotel Reservations are the responsibility of each participant.
* The Academy planning team has arranged discounts at the following Quakertown hotels

 • Holiday Inn • Hampton Inn

• Springhill Suites • Quality Inn and Suites

* Please refer to the Hotel Handout on the website for details concerning discounts and room sizes